

MCES School Council Minutes – October 11, 2022

-7:00pm – Ms. Bruno welcomed everyone and introduced herself and ROC VP Mr. Foran and explained that he can only be at the school until Nov 30th as a retired VP. Ms. Lamy is still on a leave.

-Ms. Bruno started off by thanking everyone for joining the first School Council Meeting and reiterated that at MCES, we believe that a strong partnership between home and school creates a more positive school experience for our students.

-Annual School Report taken directly from the Co-Chairs School Report: June 2022:

- Michael Cranny Elementary School Council did a fantastic job this past year. Despite all the barriers, parents, caregivers, children came together to organize events, such as Paint night, Science programs, ESL Families Meet up. These events were at \$0 cost to our families as we tried to be as inclusive as we can be and remove any barriers to attend.

MCES School Council was fantastic in organizing and delivering appreciation gifts to MCES staff and teachers. Our main goal was to build trust and a collaborative relationship with the school.

MCES School Council is a diverse collaborative place that works hard to strengthen its community and improve the quality of school experience for all the students in MCES.

- Over the summer the school had some school improvement projects.

-New mats in the gym

-carpet removed from library and new flooring installed

-walls painted

-new bottle filling stations installed

-positive affirmations put on bathroom stall walls.

-ventilation systems upgraded

-AC added to the 5 portables, the GYM, Library and Main Office

-student murals put up in the Library

-Ms. Bruno reviewed the School Improvement Plan (SIP)

- Literacy and Math
- Mental Health and Well-Being
- Ethical Leadership
- Dismantling Anti-Black Racism
- 2SLGTBQ+
- Indigenous Education
- Technology

Ms. Bruno explained that we need to vote select a new School Council Executive annually and explained the various procedures and roles.

2. Responsibilities of the Chair

- a) Call all School Council meetings,
- b) Prepare and distribute an agenda for the School Council meetings, in consultation with the principal and School Council members, one (1) week prior to the School Council meetings,
- c) Forward the agenda to the Secretary for distribution at the School Council meeting,
- d) Chair School Council meetings and ensure they begin and end on time,
- e) Ensure that the minutes of the School Council meetings are recorded,
- f) Ensure regular communications about School Council matters with the school community,
- g) Consult with School Board staff and trustee as required,
- h) Oversee the development of an Action Plan regarding priorities of the School Council and Sub-Committees in consultation with the school community,
- i) Ensure the Action Plan is executed with ongoing updates to the School Council and through the Annual Report to the Principal and Board
- j) Support the Secretary and Treasurer in the discharge of their responsibilities
- k) Ensure the review of the School Council Constitution on an as needed basis for compliance with applicable Regulations.

3. Responsibilities of the Secretary

- a) Take minutes at each meeting, recording attendance, debate and action items,
- b) Provide copies of the minutes to each School Council member within two (2) weeks of a meeting. They should be passed at the next regular meeting,
- c) Arrange for minutes to be included on the school website and in the binder set up in the office.
- d) Arrange for the agenda to be included on the school website.

4. Responsibilities of the Treasurer

- a) Complete accurate records of financial transactions, funds raised and their distribution.
- b) Prepare a monthly report for presentation at School Council meetings.

The following positions elected

Chair: Ecaterina Ahheeva aagheeva@gmail.com 647-534-9686

Co-Secretaries: Min Li 88minli@gmail.com 647-235-1861

Tariq Mahmood tmahmood76@yahoo.com 416-768-6408

Treasurer: Raheel Qureshi raheelamjad@gmail.com 705-952-1548

-Ms. Bruno discussed fundraising and Important Considerations:

- One per term (2 for the year-outside of food)
- How can we best support families in a time of stress during the Pandemic/Post Pandemic?

- Hot Lunches: Sub Tuesdays and Pizza Thursdays

-Ms. Bruno discussed that it is also time for a new principal profile and reviewed what it entails based on the present profile created when she arrived at MCES. She handed out copies of the current profile for members to see/take and shared the screen shot below via the slide deck:

Michael Cranny Elementary School
Principal Profile

Values

- Accountability
- Transparency
- Honesty
- Always represents the best interest of the child first and foremost
- Commitment to continuous improvement for all members of school community
- Respect for all persons which embraces diversity
- Partnership and collaboration
- Quality

Personal Attributes and Qualifications

- Proven, strong leader, establishing and communicating a vision of excellence
- Excellent listener
- Curriculum expertise
- Approachable and caring
- High degree of professionalism
- Highly visible, hands-on leader with physical presence among staff and children, including a commitment to spending recess times in the yard
- Excellent role model for staff and students

-Future meeting dates were shared and several attendees asked if some of the meetings such as the December and February dates could be virtual instead of in person...we all agreed that they could be and would be finalized at the next council meeting.

All meetings will be from 7:00 to 8:00 pm, the first Tuesday of the Month, with the exception of Religious Holidays in the library & online:

- October 11, 2022
- November 1, 2022
- December 6, 2022
- February 7, 2023
- April 4, 2023
- May 9, 2023
- June will be a meeting with the Principal, Vice-Principal and Co-Chairs to finalize School Report.

-The meeting was concluded and adjourned at 8:15pm